



Take 2 Cornwall Covid-19 Policy

Take 2 Cornwall recognises that careful planning is essential in order to keep the young people and our staff safe, and to limit the spread of coronavirus/Covid-19, within our setting. Accordingly, we have conducted a thorough Covid-19 **risk assessment** and will review it on a monthly basis and whenever Government guidance changes.

Covid-19 symptoms

Covid-19 is a viral, respiratory disease, which is spread from person to person by close contact. It typically causes fever and a dry cough, and in some cases may progress to viral pneumonia which cannot be treated by antibiotics. Symptoms of Covid-19 can include:

Continuous dry cough	Sore throat
Fever (high temperature)	Tiredness
Difficulty breathing	Loss of taste and smell

The initial symptoms are similar to colds and flu-type illnesses, but the combination of a recent onset of fever and a new continuous cough seem to be present in many cases of Covid-19. However, it is important to be aware that in some cases the symptoms may be very mild or even non-existent, especially in children/young people.

Procedure for infection or suspected infection

Any child/young person who becomes ill with symptoms which could be Covid-19 while at Take 2 will be isolated from the other children/young people by at least two metres until the child/young person can be collected by his or her parents. If the child/young person becomes seriously ill, we will call 999.

If a child/young person or member of staff has suspected symptoms of Covid-19, they will be sent home and must follow the Government guidance for households with possible Covid-19 infection. This includes self-isolation and taking a Covid-19 test. See:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

Most suspected cases of Covid-19 turn out to be negative, so Take 2 will remain open unless or until advised otherwise by the local Health Protection Team, but parents and staff will be informed, especially those in high-risk groups.

If children/young people or staff experience any symptoms of Covid-19 they must not attend Take 2 until all symptoms have passed and they feel well.

Infection control

Like the common cold and flu viruses, Covid-19 is spread by:

- Infected people passing the virus to others through large droplets when coughing, sneezing, or even talking within a close distance.
- Direct contact with an infected person: for example, if you shake or hold their hand, and then touch your own mouth, eyes or nose without first washing your hands.
- Touching objects (e.g. door handles, light switches) that have previously been touched by an infected person, then touching your own mouth, eyes or nose



without first washing your hands. Viruses can survive longer on hard surfaces than on soft or absorbent surfaces.

We will take the following steps to reduce the risk of catching or spreading Covid-19 at the Take 2 Cornwall:

Hygiene:

- Staff and young people will wash/hand sanitise their hands as soon as they arrive at Take 2 Cornwall and will be reminded to wash/sanitise their hands regularly throughout the session, especially after using the toilet, before eating food and after coughing or sneezing.
- Hand sanitiser will be available in convenient locations throughout Take 2 Cornwall.
- We will have tissues readily available for use when sneezing and coughing, and these will be disposed of, in a lidded bin, immediately after use.
- If they don't have a tissue to hand, young people will be instructed to cough or sneeze into the crook of their arm.
- We will discourage young people from touching their faces. • We will discourage young people from touching each other.
- Young people will not be discouraged from bringing toys or games from home, and we ask that they bring only essential items with them to Take 2 Cornwall. (This is subject to the individual needs of the young people)

Cleaning:

- We will ensure that frequently touched surfaces, such as handles, door plates, light switches, tabletops and toys are regularly cleaned with anti-bacterial spray or wipes, before, during and after each session.
- We will remove toys that are difficult to clean (if in line with current government guidance)
- We will remove soft toys and soft furnishings, such as cushions and rugs. (If appropriate to do so in line with current government guidance)
- We will restrict the sharing of toys and equipment between groups as much as possible. Any toys or equipment that need to be shared will be thoroughly cleaned before being used by the next group.
- Toilets and sinks will be cleaned before and after each session, and at specified intervals while Take 2 Cornwall is in operation.

Arrivals and departures:

- We have amended our transport procedure to follow current government guidance, Take 2 Cornwall staff will not enter homes unless essential, and will wear face masks on transport if part of current government guidance.
- *Parents will meet staff outside their front doors and receive any necessary verbal handover, if not appropriate due to confidentiality staff will phone parents for a handover.*
- A member of staff will sign the children/young person in and out.

Premises

- Visitors, eg delivery drivers will not be allowed to enter the premises. (If this is current government guidance)



- Doors and windows will be kept open where safe to do so, to keep the premises well ventilated.

Movement around Take 2 Cornwall:

- Children/young people will be put into small groups of no more than 4, when they first come to attend Take 2 Cornwall. As far as possible, these groups will be maintained, whenever they attend.
- When indoors, groups will be separated into separate zones, using *the hub areas as bubbles, The Batcave, Starwars, and Hogwarts, each hub has its own individual entrance and exit.*
- When on outdoor enrichment activities, groups will be kept the same as in the Hub.
- As far as possible, only one person will be allowed in the toilets at a time.

Activity planning:

- We will plan activities that minimise contact between young people. (Subject to current Government guidance).
- Whenever possible, activities will take place outside.

Food:

- If the young people bring their own lunch or snacks, absolutely no sharing of food will be permitted, and children/young people will be spaced apart while eating.
- If the club provides meals or snacks, a member of staff will prepare and serve food to each young person, to reduce the risk any contamination of food or serving implements.

Promoting good practice

We will promote infection control through the methods above, and in addition we will:

- Ensure that all staff have received training in, and understand, our new procedures
- Display posters and information to promote infection control
- Ensure that adequate supplies of cleaning materials are available within Take 2 Cornwall
- Dispose of waste promptly and hygienically
- Provide tissues and suitable facilities for their disposal.

Closure

We may need to temporarily close if we have insufficient staff due to illness to run sessions safely. If this occurs the manager will contact Parents/Carers, the LEA and the individual education settings for further support and guidance.

In the event that we have several confirmed cases of Covid-19 associated with Take 2 Cornwall, we may need to close if advised to do so by the local Health Protection Team in order to limit the spread of the virus.

If Take 2 Cornwall needs to close, the manager will notify parents or carers as soon as possible. The manager will also inform other relevant parties, e.g. feeder schools, other users of shared premises, etc. The manager will also notify Ofsted of the closure.

Useful contacts

Early Years or Childcare Service: 0300 1234 131

Ofsted: 0300 123 1231



Health Protection Team (HPT): 03003038162

This policy was adopted by: Take 2 Cornwall	Date:01.09.2021
Reviewed: 01.09.2022	Signed: PJA 
Reviewed: 01.09.2023	Signed: PJA 
Reviewed: 30.07.2024	Signed: PJA 
Reviewed: 30.07.2025	Signed: PJA 
Reviewed: 01.09.26	Signed: PJA 
To be reviewed: 31.07.27	Signed:

Written in accordance with the Statutory Framework for the Early Years Foundation Stage (2021):
Safeguarding and Welfare Requirements: Health [3.42].