



Take 2 Cornwall

Suspensions and Exclusions Policy

Take 2 Cornwall will deal with negative and inappropriate behaviour by using constructive behaviour management techniques. We will involve staff, parents, and the young people to tackle disruptive and challenging behaviour collectively.

We acknowledge that some young people will require additional support to achieve acceptable levels of behaviour. Where we identify a child/young person with these needs, we will work closely with the parents or carers to deal with the inappropriate behaviour in accordance with our **Behaviour Management** policy and the young person's behaviour risk assessment.

Where a child/young person *persistently* behaves inappropriately, we will implement the following:

1. Give the young person a formal warning; staff will explain why the behaviour is unacceptable along with the consequences of further incidents.
2. Staff will encourage the child/young person to discuss their behaviour, to explain their actions and to identify strategies for avoiding such incidents in the future.
3. Details of formal warnings, suspensions and exclusions will be recorded on an **Incident record** and kept in the child's/young person's records.
4. The formal warning will be discussed with the child's parents, and all staff will be notified.

Staff will inform the manager if a child/young person's behaviour warrants suspension or exclusion.

We will only suspend or exclude a child/young person from Take 2 Cornwall as a last resort, when all other behaviour management strategies have failed or if we feel that children/young people or staff are at risk.

Suspensions and exclusions will be fair, consistent and appropriate to the behaviour concerned, and will take account of the child/young person's age and maturity as well as any other factors relevant to the child/young person's situation. If appropriate, we will seek advice from other agencies; this may include accessing funding for additional support.

Where the young person is on role with a school and supported by Take 2 the decision to suspend/exclude will be made in consultation with the school and parents informed by school.

Temporary suspensions

Temporary suspensions will be applied in the following situations:

- Where formal warnings have failed to improve a child/young person's persistent, challenging and unacceptable behaviour.
- In the event of an extremely serious or dangerous incident we will suspend a child/young person with immediate effect. We will contact the parents and ask that the child/young person be collected immediately. Immediate suspensions require the manager's agreement.

Take 2 Cornwall may temporarily suspend the child/young person for a period of up to 15 consecutive days. If Take 2 takes this step, we will discuss our concerns with the parents/carers in order to work together to promote a more desirable pattern of behaviour.

At the end of the suspension period the manager will meet with the parents/carers and the child/young person's, in order to agree any conditions relating to the child/young person's turn to Take 2 Cornwall.

Permanent exclusion

In exceptional circumstances, and only when all other attempts at behaviour management have failed, it may be necessary to permanently exclude a child/young person from the setting.



If a child/young person is excluded from Take 2 Cornwall, the parents/carers will be given a verbal and written explanation of the issues and subsequent actions. They have the right to appeal to the manager / management Team against the exclusion within 14 days of receiving written notification of the exclusion.

This policy was adopted by: Take 2 Cornwall	Date:01.09.2021
Reviewed: 01.09.2022	Signed: PJA 
Reviewed: 01.09.2023	Signed: PJA 
Reviewed: 30.07.2024	Signed: PJA 
Reviewed: 30.07.2025	Signed: PJA 
Reviewed: 01.09.26	Signed: PJA 
To be reviewed: 31.07.27	Signed:

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2021): Managing Behaviour* [3.53-3.54].